

SUMMARY OF BUSINESS INCOME AND EXPENSES

CLIENT NAME: _____

BUSINESS NAME & NUMBER: _____

YEAR ENDED: _____ **PARTNERSHIP: Y / N**

		Gross	HST <i>if registrant</i>	Net
REVENUE (Income)				
COST OF GOODS/SERVICES SOLD				
Purchases				
Subcontracts				
Total COGS				
Gross Profit				
OPERATING EXPENSES				
Advertising	8521			
Meals and entertainment	8523			
Insurance	8690			
Interest	8710			
Business tax fees,licences, dues, subsc	8760			
Office Expenses	8810			
Supplies	8811			
Legal/accounting/prof. fees	8860			
Management & administration fees	8871			
Rent	8910			
Maintenance & Repairs (Tools)	8960			
Salaries/wages/benefits(incl employer's cont.)	9060			
Property Taxes (Non-personal)	9180			
Travel	9200			
Telephone and utilities(Non-personal)	9220			
Delivery, Freight and Express	9275			
Other:				
Other:				
Total Expenses				
Net Income				